



Burnley Sales & Lettings Lettings Services & Fees

Service	Cost
Tenant Source Only (inc marketing, referencing & tenancy agreement)	£300
Full Hands-off Management	10% of rental income
Tenancy Agreement and Administration (Sourcing Fee)	£190
Detailed Property Inventory	£75
Professional Photography	Inc
Extensive Advertising	Inc
Viewings & Offer Negotiation	Inc
Comprehensive Tenant Referencing	Inc
Tenant Check-In	Inc
Tenant Deposit Registration (Tenant Source Only)	£60
Rent Collection and Monthly Statements	Inc
Overseas Landlord Registration Assistance	£75
Checkout / Final Inspection Fee	Inc
Management Take Over Fee*	£25
Rent Increase Negotiation and Tenancy Renewal	£50
Six Monthly Tenancy Renewal	£50
Six Monthly Tenancy Renewal & Inspection	£50
Property Inspections (without AST)	Inc
Additional Property Visits	Inc
Electrical Safety Testing when Required - (ECIR)	£140
Annual Gas Safety Certification	£70
Gas Safety + Boiler Service	£85
Additional Contractor Quote (more than 2)	Inc
Admin and Register Cost for landlords own gas check**	£15
Annual Income/Expenditure Statement	£40
Selective licence forms Assistance	£95
Section 21 / Section 8 - Produce and Serve Notice	£20
Court Paperwork	£70
Tenant and legal eviction insurance	Per Case
Rent Protection, Tenant and legal eviction insurance	Per Case

* This includes a tenancy sign-up, lodging the deposit & initial Inspection

** No Charge if received the week before the certificate is due

Note: For Selective Licensed areas up to 2% commission maybe added above base rate. This will be assessed on a case by case basis

*** All figures above are subject to VAT when/where applicable